

Subject to approval at the August 25, 2015, Board of Works meeting.

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

AUGUST 18, 2015
8:30 a.m.
Morton Community Center
Multi-Purpose Room

Members present were Sana G. Booker, Brooke E. Folkers, Tanuja R. Sheth, and Jonathan C. Speaker. Mayor Dennis presided.

1. APPROVAL OF MINUTES

a. August 11, 2015, Meeting

Mr. Speaker moved to accept the minutes of the August 11, 2015, Board of Works meeting. Ms. Folkers seconded the motion

The motion was adopted.

2. NEW BUSINESS

a. Quote Opening: Cumberland Phase 3 Landscaping – Engineering

Engineering Assistant Garrison stated that this quote opening is for Cumberland Phase 3 Landscaping, which is set to piggyback behind the construction project.

Clerk-Treasurer Rhodes, stating that there were four responses to the request, opened and read the base quotes aloud:

Company	Base Bid
Greenvision, LLC	\$188,231.85
Rodenbush Grading, Inc.	\$178,450.60
Custom Cuts Lawn Care, Inc.	\$135,648.65
Earth Images, Inc.	\$163,868.05

Clerk-Treasurer Rhodes confirmed for Mayor Dennis that the quotes were received on time.

Mr. Speaker moved that the Cumberland Phase 3 Landscaping quotes be taken under advisement. Ms. Booker seconded the motion.

The motion was adopted.

b. Street Closing: Putnam Street – Police

Deputy Police Chief Leroux requested approval to close a portion of Putnam Street on August 23, 2015, from 5:45 p.m. to 9:00 p.m. for a neighborhood association block party. He stated that both the Police and Fire Departments are finding with the closure.

Ms. Sheth moved that the closure of Putnam Street be approved. Ms. Folkers seconded the motion.

The motion was adopted.

c. Declare Items Surplus: Weapons – Police

Police Chief Dombkowski requested approval to declare two service weapons as surplus and transfer ownership to two recent retirees, Daniel D. Marvin and Cynthia A. Marion. He explained that this is tradition and policy in West Lafayette. The serial number for Mr. Marvin's weapon is #LNZ027 and the serial number for Ms. Marion's weapon is #LNZ004.

Ms. Folkers moved that the weapons declared as surplus be approved. Ms. Sheth seconded the motion.

Ms. Booker and Chief Dombkowski discussed that the memo provided to the Board is missing the serial number for Mr. Marvin's weapon. City Attorney Associate Williams stated the item can still be approved and the serial number can be provided for informational purposes at the next meeting.

The motion was adopted.

d. Elevation in Rank: Captain – Troy W. Harris – Police

Chief Dombkowski stated that the Police Merit Commission promoted Lieutenant Troy Harris to Captain last week, effective August 7, 2015, and he requested Board approval for his pay to be elevated to a bi-weekly salary of \$2,558.76.

Mr. Speaker moved that elevation to Captain for Troy Harris be approved. Ms. Booker seconded the motion.

The motion was adopted.

e. Agreement: Parking System – NuPark, LLC – Police

Deputy Chief Leroux requested approval of an agreement with NuPark, LLC for the parking enforcement system. He stated that this is a three-year agreement in the amount of \$90,725.00.

Ms. Booker moved that agreement with NuPark, LLC be approved. Ms. Sheth seconded the motion.

The motion was adopted.

f. Agreement: 2015 Planning and Design Services – MKSK – Development

Marketing and Grants Administrator Shaw requested approval of an agreement with MKSK for design services. She explained that this allows us to call MKSK on an as-needed basis. The amount is not to exceed \$50,000.00 and any work would come to the Board for approval of a task order.

Ms. Folkers moved that the agreement with MKSK be approved. Mr. Speaker seconded the motion.

City Attorney Associate Williams stated that the agreement has required provisions attached to it, but a reference to those provisions needs to be added to the agreement.

The motion was adopted.

g. Claims

- i. AP Docket \$220,956.93

Ms. Booker moved that the claims be approved. Mr. Speaker seconded the motion.

There were no questions or comments about the claims.

The motion was adopted.

h. Informational Items

i. Legal Budget & Expenses – Clerk-Treasurer

There were no questions or comments about the listing.

ii. Park Board Dockets

There were no questions or comments about the listing.

iii. Purchasing Card Transactions

There were no questions or comments about the listing.

i. Other Items

► Ms. Shaw reported that August 24 is the Meet and Greet event. This is to welcome new students to near-campus neighborhoods and remind them that they live in a neighborhood.

Mayor Dennis stated that people respond positively and appreciate having the contact and the information.

► Engineering Assistant Garrison reported that projects are wrapping as students are coming back. There is now a full traffic pattern on Northwestern Avenue. There is some sodding and paint striping to finish on Northwestern and Cumberland Avenue. He reported that Happy Hollow Road will continue to be southbound only for the next year, but work is being done to open south of Catherwood the rest of way to River Road.

► Parks Superintendent Fawley reported that Global Fest is September 15 at Morton Center. She reported that we have been working with Purdue to organize Global Fest to take place at Purdue next year. The International Center is working with us and we hope that it will be bigger and better than ever before.

Mayor Dennis stated that it has gotten to the point of being such a popular event that we do not have the space and parking at Morton Center anymore.

► Chief Dombkowski reported that an officer recently had the opportunity to administer Narcan for the first time to someone who overdosed on heroin. In doing so, they potentially saved a life. He noted that this resource and policy approved by the Board does make a difference.

Mayor Dennis stated that it is a credit to the officer to make that immediate decision. He stated that when someone is unresponsive the officers are dependent upon secondary information to figure it out. Now that we have this noninvasive option, it saves lives and is another thing we can do to help our community. He stated that it is an unfortunate reality, but it is more unfortunate to stand there and watch someone not have another day.

► Deputy Chief Leroux reported that next week the Police Department will be running an education enforcement project along the Northwestern corridor. The program will be geared toward bicycle and pedestrian safety, and it is partly in conjunction with the recent redevelopment we have had in that area. He explained that the goal is not necessarily to issue tickets; the goal is to make contact with violators, pedestrian or motorists, and make them aware that there are 40,000 more people here. He reported that the detour on US 231 is still in place and he asked that all motorists use caution on that corridor.

Mayor Dennis stated that the difficulty is that we have people coming from all around the world who are used to different traffic designs. There is an introductory period where they need to become familiar with the traffic flow and the signage. He stated that it is difficult for our pedestrians to recognize that they need to be aware of the crossing patterns of traffic as well, as the specific areas provided to cross are not always obeyed. The lack of familiarity combined with distractions creates a hazardous situation. He stated that he appreciates the Police providing this directed guidance.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Speaker moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.